

CPC Climate Capital

Request for Proposal (RFP): Single Audit Services

March 21, 2025

Questions & Answers

This document contains responses to questions submitted regarding the CPC Climate Capital Single Audit Services RFP. These responses serve to clarify the requirements, expectations, and other details outlined in the RFP.

All prospective proposers are expected to review and incorporate these clarifications into their proposals to ensure compliance with the solicitation requirements.

I. Submission & Contractual Clarifications

.1 The solicitation states, "The approach section shall not exceed fifteen (15) pages. Responses that exceed the page limit will only be evaluated up to the contents of page fifteen (15)." Can CPC Climate Capital confirm that this 15-page limit applies only to Section 5 (Approach and Methodology)?

Answer: Yes, the 15-page limit applies only to the Approach and Methodology section of the proposer's response.

2. RFP Submission Requirements G and H ask for sworn statements regarding pending litigation, bankruptcy, etc. Please clarify what is meant by "sworn statement." Is a written assertion signed by the firm's authorized representative sufficient?

Answer: Yes, a written assertion signed by the firm's authorized representative is sufficient to meet this requirement.

3. RFP Submission Requirement asks firms to certify they have not been debarred, suspended, or deemed ineligible for federal assistance programs. Please clarify what is meant by "certify." Is a written assertion signed by the firm's authorized representative sufficient?

Answer: Yes, a written assertion signed by the firm's authorized representative is sufficient to satisfy this certification requirement.

II. Funding & Federal Compliance

4. Does CPC Climate Capital have an estimate of the federal funding it will receive, and when is the funding expected?

Answer: CPC Climate Capital has received a \$2.4 billion subaward from the Climate United Fund, which has been disbursed to our third-party financial institution for management and allocation.

5. Has CPC Climate Capital received funding from other federal sources?

Answer: CPC Climate Capital is a subrecipient of Climate United Fund and receives no other federal funding.

6. Does the SEFA cover only one ALN, such that a Program-Specific Audit may be required?

Answer: Yes, the SEFA covers only one ALN, but does not require a program specific audit.

7. Has CPC Climate Capital awarded any of these funds to subrecipients?

Answer: CPC Climate Capital has not awarded federal funds to subrecipients.

8. What is the estimated amount of federal spending each year over the five-year audit quote period?

Answer: CPC Climate Capital anticipates deploying the \$2.4 billion award over the next 5-years, averaging a deployment of \$480 M a year with deployment ramping up in years 3 – 5.

9. Is CPC Climate Capital expecting to apply for additional federal grants in subsequent years?

Answer: CPC Climate Capital anticipates applying for additional federal grants in the subsequent years if the terms and conditions of the grant complement the goals and objectives of the CPC Climate Capital.

10. If CPC has received only one federal award under Assistance Listing 66.957 (Greenhouse Gas Reduction Fund), does CPC seek a program-specific audit under CFR Part 200 Subpart F or a complete single audit?

Answer: CPC Climate Capital will only require single audit services.

11. If a single audit is performed, will CPC Climate Capital issue standalone financial statements, or will the auditor be responsible for auditing the consolidated financial statements of the Community Preservation Corporation?

Answer: If a Single Audit is performed, CPC Climate Capital will issue standalone financial statements. The auditor will not be responsible for auditing the consolidated financial statements of the Community Preservation Corporation.

III. Financial Reporting & Internal Controls

12. What accounting and payroll systems does CPC Climate Capital currently use?

Answer: CPC Climate Capital currently uses Sage Timberline and McCracken Strategy for accounting and payroll.

13. What controls are in place within the accounting system to ensure federal grant funds are not commingled with other funding sources?

Answer: CPC Climate Capital does not have multiple sources of funding.

14. Does CPC Climate Capital have systems of internal control over federal compliance such that significant findings are not expected in the initial Uniform Guidance audit?

Answer: Yes, CPC Climate Capital has systems in place to ensure compliance, and significant findings are not expected in the initial Uniform Guidance audit.

15. Are there any specialized compliance requirements outside of the compliance supplement that the auditor would need to review, potentially increasing the scope of work?

Answer: No, there are no additional compliance requirements beyond the compliance supplement.

16. Does CPC Climate Capital use management specialists for specialized accounting functions? If so, what type of specialists?

Answer: No, CPC Climate Capital does not use management specialists for specialized accounting functions.

17. Are accounting records maintained electronically or in paper format? If in paper format, where are the records stored?

Answer: All accounting records are maintained electronically.

18. Have any internal control deficiencies been identified?

Answer: No, as FY 2025 will be CPC Climate Capital's first audit year.

IV. Audit History & Prior Engagements

19-23. Have CPC Climate Capital's financial statements been audited in the past? If so, please provide a copy of the most recent audit report and any related deliverables.

Answer: CPC Climate Capital uses Timberline accounting software but anticipates onboarding a new ERP system starting no earlier than FY2026

24. What were the prior year's fees for the financial statement audit, single audit, and Form 990 filing?

Answer: FY 2025 will be CPC Climate Capital's first audit year; therefore, no prior fees exist.

25. What is the expected scope of work for this engagement? Will CPC require financial statement preparation in addition to the audit?

Answer: The expected scope of work is outlined in the RFP. CPC Climate Capital will prepare the financial statements.

V. Audit Logistics & Fieldwork

26. What is CPC Climate Capital's fiscal year-end?

Answer: June 30, 2025.

27. What fiscal period is covered in the audit scope?

Answer: FY 2025 (July 1, 2024 – June 30, 2025).

28. When will books and records be ready for audit purposes?

Answer: Books and records will be available for testing in May, 2025 and final year end financial results will be available in July, 2025..

29. What is the expected timing of fieldwork each year (e.g., Fall, Spring)?

Answer: Books and records will be available for testing in May, 2025 and final year end financial results will be available in July, 2025.

30. Does the audit engagement require physical presence of the auditors? If yes, where are your offices located?

Answer: Physical presence is not required. However, CPC Climate Capital will provide workspace for 2-5 employees at our corporate headquarters: 220 E 42nd Street, New York, NY.

31. Would CPC Climate Capital accept a remote or hybrid audit approach?

Answer: Yes.