

THE COMMUNITY PRESERVATION CORPORATION

**REQUEST FOR PROPOSALS
ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM**

February 28, 2025

~~Proposal due date: March 28, 2025~~

Extended Proposal due date: April 11, 2025

A. Introduction and Overview

This document defines the Enterprise Resource Planning (ERP) System services the Selected Proposer(s) must perform to support The Community Preservation Corporation (“CPC”).

Established in 1974, CPC is a not-for-profit corporation whose mission related activities include financing multifamily housing through construction and permanent mortgage lending, loan servicing, and equity investing, with expanding financial reporting and regulatory compliance needs. CPC is one of the largest Community Development Financial Institution in the nation solely focused on investing in multifamily housing.

Some relevant metrics include the following (as of 6/30/24):

- \$306 million in Net Assets
- \$108 million in GAAP Revenues
- \$12 billion in Assets Under Management
- \$9.5 billion servicing portfolio consisting of 2,300 loans
- \$640 million in transaction volume in FY 2024
- CPC currently employs approximately 200 people

CPC operates a diverse platform of mission-related activities including the following:

- Construction Lending
- Permanent Lending
- Equity Investing
- Servicing and Asset Management

CPC currently uses Sage 300 Construction & Real Estate (formerly Timberline) as our General Ledger system, McCracken Strategy for loan servicing, Closer and Hubspot for originations, and ADP for Human Resources. This RFP aims to identify a comprehensive ERP solution to replace Sage 300 and potentially ADP if an integrated HR solution is offered. Key goals include improved General Ledger capabilities, integrated Accounts Payable automation, enhanced Cash Management, and optimized Financial Reporting and Budgeting tools.

We are seeking an implementation partner to support the following technical specifications and provide project execution services for the period specified in the RFP document.

B. Overall Technical Specifications

The primary objectives for implementing an ERP System are as follows:

1. Enhance general ledger capabilities to support our complex lending operations and multi-dimensional analysis.
2. Improve accounts payable efficiency through automation and streamlined workflows.
3. Strengthen cash management processes, including integrated bank reconciliation and cash planning.
4. Provide a transparent and efficient Period-End Closing Process
5. Provide robust financial planning and reporting tools to support strategic growth.
6. Develop dynamic real-time reporting and dashboarding capabilities.
7. Provide integrated workflow management.

8. Support potential HR management and payroll capabilities if the ERP offers a comprehensive solution.
9. Achieve a controlled, transparent integration with our loan servicing system, McCracken Strategy and Origination systems (Closer and Hubspot).
10. Utilize advanced artificial intelligence tools to streamline decision-making, automate repetitive tasks and enhance efficiency and accuracy throughout the overall ERP process.

C. ERP Focus Areas and Requirements:

1. General Ledger ("GL")

- Support for multiple dynamic dimensions: projects, business units, cost centers, etc.
- Support a flexible chart of accounts structure with room for growth within each field and expanded use of segments
- Support detailed dimensions and provide loan-level data (i.e. loan ID, loan type, etc.), allowing users to tailor reports dynamically. This will allow seamless transactions to flow from source to GL.
- Real-time reporting:
 - Real-time Trial Balance reporting must be available, providing both high-level and detailed views customizable for specific business needs (i.e., management, financial statement views).
 - Processes transactions in real-time that are immediately available for inquiry and reporting.
- Detailed Trial Balance visibility, allowing analysis at levels such as vendor, invoice, loan ID, loan type, loan product and possibly other factors such as property location.
 - Provides an automated means to categorize and summarize transactional data.
 - Provides customization, storage, and retrieval of reports.
- Journal Entry Posting
 - Allows multiple options for creating a journal (e.g., onscreen, import from Excel, copy a prior journal, etc.).
 - Provides multiple description fields for the Journal Entries (i.e., long, short, free form, etc.) and document attachment.
 - Provides the ability to search for posted journals by date, accounting period, keyword, creator, etc.
 - Approval workflow for manual GL entries to enhance financial control and oversight.
 - Enforces rules for entry validation based on roles at departmental/user level to prevent incorrect account coding.
 - Ensures all transactions are posted individually to the GL, regardless of the transaction source ensuring each entry is balanced and auditable and provides a message/warning if transactions are not balanced.
 - Provides automated batch reporting of all journal postings allowing for easy resolution of suspense postings.

2. Accounts Payable (“AP”)

- Automated invoice scanning and processing leveraging AI functionality.
- Invoice approval workflows to ensure efficient and controlled AP management.
- Bank integration for streamlined payment processes.
- Vendor onboarding and collaboration portal for streamlined AP interactions.
- Three-way matching of purchase orders invoices and receipts.

3. Cash Management

- Bank Reconciliation & Cash Management
 - Automated Bank Feeds & Reconciliation:
 - Provide automated bank reconciliation tools with direct feeds from financial institutions.
 - Enable real-time matching of bank transactions with internal records.
 - Utilize AI functionality to identify and reconcile cash payments/receipts.
 - Allow for seamless reconciliation across multiple bank accounts.
 - Cash Flow Management:
 - Real-time cash position visibility with automated forecasting tools.
 - Support cash flow monitoring, planning, and liquidity management.
- Payments Processing
 - AP (Corporate Expenses)
 - Invoice Processing & Payment Automation:
 - Automated invoice approval workflows to ensure pre-approved AP payments.
 - Batch payment processing across multiple payment methods (wire, ACH, check).
 - Secure integration with banking systems for seamless payment execution.
 - Vendor onboarding and collaboration portal for streamlined AP interactions.
 - Functionality to schedule recurring payments / ability to pay via auto-debit
 - Controls & Audit Trail:
 - Role-based access controls to separate responsibilities for initiating, approving, and reconciling payments.
 - Fraud detection tools to flag duplicate invoices or suspicious payment activity.
 - **Loan-Related Payments** (Construction Loan Advances & Escrow/Reserve Disbursements)
 - Objective: CPC seeks an optimized solution for loan-related payments that integrates seamlessly with our ERP while allowing for automation, controls, and reconciliation. We are open to vendor recommendations regarding best-practice solutions used by other large lending and loan servicing organizations.
 - Construction Loan Advances:

- Ensure ERP facilitates secure borrower payment execution without processing through AP.
 - Vendors should propose a solution that allows CPC to store and manage borrower payment details in a controlled manner, ensuring compliance, security, and auditability.
 - Payment execution must be automated, with Treasury oversight, and integrate with banking partners.
- Escrow/Reserve Disbursements & Loan-Related Expense Workflow:
 - Enable automated workflows for escrow/reserve disbursements initiated in McCracken Strategy.
 - Loan-related payments, such as insurance payments on behalf of borrowers, should have a structured approval workflow similar to AP processes.
 - Loan Servicing should be able to submit a digital Loan Payment Request within the ERP, including invoice attachments or supporting documentation.
 - The request should route through a multi-step approval process before Treasury executes the payment.
 - Maintain full integration between Servicing system and ERP to ensure payments are accurately matched to borrower accounts.
 - Payments should be recorded for reconciliation, ensuring transparency in loan-related transactions.
- Vendor Management & Security Controls
 - Flexible Borrower Payment Data Storage & Management:
 - Vendor should propose the most appropriate method to store borrower payment details securely, whether as vendor-like entities within ERP or in a separate structured module.
 - ERP should provide role-based access to ensure segregation of duties and prevent unauthorized modifications to borrower payment details.
 - Automated approval workflows for new borrower payment setups and banking changes.
 - The ERP should support documentation storage and audit tracking for all banking change approvals.
 - Banking Verification & Fraud Prevention:
 - Require multi-step approval for borrower and vendor bank account changes.
 - Maintain an audit trail for borrower and vendor updates, capturing verification details and approvers.
 - System-generated alerts for unusual payment activity.
 - Treasury must verify banking changes before approval, ensuring appropriate security controls are in place.
- Role-Based Access & Compliance Controls
 - User Access Management:
 - Ensure role-based access for payment initiations, approvals, and reconciliations.

- Segregation of duties for AP expenses vs. loan-related payments.
 - Audit & Reporting Features:
 - Detailed reporting on cash movements, approvals, and reconciliation steps.
 - Full audit trail tracking all payment-related activities.
 - System-driven compliance checks to flag unauthorized modifications.
- Integration with Loan Servicing & Treasury Systems
 - Seamless Data Exchange with McCracken Strategy:
 - Ensure bidirectional data flow for loan-related payments and borrower balances.
 - Automate reconciliation between the servicing system and the ERP.
 - Treasury Oversight & Reporting:
 - Treasury should have real-time oversight of loan-related and corporate payments.
 - Automated reporting on cash positions, upcoming disbursements, and payment approvals.

Key Differentiations Between AP & Loan-Related Payments in ERP:

Feature	Corporate AP Payments	Loan-Related Payments
Processed in AP Module	Yes	No
Requires Invoice Approval	Yes	Yes (Loan Payment Request Workflow)
Impacts CPC's P&L	Yes	No (cash movement only)
Requires Vendor Setup in ERP	Yes	Yes (for verification only)
Banking Info Verification	Yes (AP)	Yes (Treasury oversight)
Reconciliation in ERP	Yes	Yes (cash tracking only)
Role-Based Approval Controls	Yes	Yes

CPC is open to recommendations on borrower data structuring, payment execution workflows, and integration models that align with best practices in large-scale lending organizations.

4. Financial Close and Reporting

- Tools to expedite the monthly and quarterly financial close processes with robust internal controls.
- Real-time expense entry tracking: The system should provide daily visibility into suspense or failed journal entries via a dashboard to assist in quick resolutions.
- Advanced reporting capabilities to support detailed financial analysis, with flexibility for multi-level reports (vendor, loan ID, business unit, etc.).
 - Financial reporting flexibility: Easily customizable reporting templates for various stakeholder views.
 - Allows multiple output options (e.g., display, print, PDF, CSV, XLSX, email, etc.).
 - Provides the ability to automatically run and distribute scheduled reports to a group or individuals via email.
 - Allows users to drill down from reports and inquiries to source transactions
- Generates Financial Consolidation reporting for monthly close.

- Provides functionality for the generation of quarterly and annual US GAAP financial statements.

5. Financial Planning and Budgeting

- Budgeting and forecasting tools with scenario planning.
- Integrated budget versus actual tracking and variance analysis and reporting.
- Real-time budget updates reflecting new expenses or revenue changes, ideally linking directly with GL entries.
- Support business unit/platform budgeting and reporting by category.
- Allow users to change key underlying assumptions to impact forecasts.
- Supports budgeting to the GL Object level but allows the object to roll up to categories.
- Supports multiple mid-year budget revisions and amendments.

6. Daily Dashboard and Real-Time Monitoring

- Real-time dashboard: The ERP must include a customizable dashboard for monitoring key financial metrics daily, including visibility into unresolved suspense items, unposted entries, and other failed journal entries.
- Automated alerts: Ability to set alerts for critical issues or threshold breaches, such as unbalanced entries or cash shortages.
- Snapshot reporting: Options for real-time snapshots of cash flow, budgetary compliance, and expense management.

7. Workflow Management

- Provides integrated workflow management including generation, routing, notification, and approvals (e.g., payable processing, purchase orders, GL transactions, payroll processing) for all modules.
- Support Separation of Duties such as budgets, payables, and reconciliations.
- Provides the ability to establish multiple approval levels based on user-defined criteria (e.g., dollar amounts, types of items purchased, document types, etc.).
- Integrates with the email system (Outlook 365) to notify system users of the notification/request of approvals, rejections, corrections, and approval through/from email and mobile devices, and emailing of invoices.
- Allows document attachment and allows attached documents to be available for review through all levels of approval for all core modules.

8. Human Capital Management (HCM) (optional, preferred)

- Payroll Management: Integrated payroll processing with support for multi-state compliance, tax reporting, and employee self-service for payroll details. The payroll management system should include the ability to choose from different projects, and programs and tie back to the budget and ledger.
- Talent Management: Tools for performance reviews, career development, and succession planning. The Talent Management system should also include, or support integration with, a survey tool for employee engagement.
- Recruiting and Onboarding: Centralized candidate tracking, onboarding workflows, and

employee document management. The onboarding functionality should replace or support integration with existing tools, such as ADP, if required.

- Time and Attendance: Digital time tracking, leave management, and reporting for labor cost analysis.
- Benefits Administration: Integration with benefits providers for enrollment, tracking, and employee self-service.
- Workforce Analytics: Reporting on key metrics, such as headcount, turnover, and workforce distribution, with customizable dashboards for HR, finance, and management.
- Compensation Administration: Tools for managing compensation planning, salary adjustments, and bonuses. The system should also support integration with existing tools, such as Decusoft, if required.
- Learning Management System (LMS): Integration capabilities with a Learning Management System (LMS) to support training and development needs. The LMS should also integrate with BAI, the company's existing compliance-specific training tool.

9. System Integration Needs

The ERP system must integrate seamlessly with McCracken Strategy, ensuring a reliable sub-ledger to GL data feed and a controlled reconciliation process. We seek an ERP with intuitive integration capabilities, given CPC's lean technical resources, and a transparent process for handling data discrepancies. Integration requirements include:

- Data Mapping and Synchronization:
 - Loan details: Accurate mapping of loan attributes like loan amount, interest rate, maturity date, payment schedule, borrower information, collateral details, and loan status between ERP and loan servicing system.
 - Data quality checks: Validation rules to ensure data integrity and identify discrepancies before transferring data between systems.
- Workflow Automation:
 - Payment processing: Automatic transfer of loan payments from ERP to loan servicing system, including payment allocation and delinquency management.
- Financial Reporting and Analysis:
 - Loan portfolio reporting: Ability to generate comprehensive loan portfolio reports from the ERP system, including outstanding balances, delinquency rates, interest income, and loan performance metrics.
 - Customizable dashboards: Flexible reporting capabilities to tailor financial data visualization based on user needs.
 - Integration with accounting modules: Seamless flow of loan data to the ERP's accounting module for accurate financial statement generation.
- Integration with Strategy, Closer, and Hubspot, as well as the flexibility to integrate with new tools.

D. Services

1. Data Migration

At the time of RFP release, CPC will require data to be transferred to the new SaaS system from

existing systems and files. CPC staff will provide specific guidance on existing data sources. Proposers must provide a comprehensive transition plan to move all relevant data from existing hard copy data and information systems currently gathering the data and should be capable of interfacing with CPC applications and tools. The Selected Proposer will be responsible for aligning the data migration plan, identifying any specific limitations or system requirements for documents including formatting, versions of software required, or other potential limiting factors along with viable practical solutions to mitigate. Data migration must align with CPC recordkeeping policy requirements including but not limited to access to data, ownership of data, and the transfer of data to CPC servers when required.

Data Migration tasks include but are not limited to the responsibilities below:

1. The Selected Proposer will have the ability, staff, and system structure to import any/all requested files, so that the new system will accurately report and be queried on these as if the information has initially been input into the new system without corruption of dates or other data.

The Data Migration must:

- Align with CPC record retention policies, and
- Include tools to ensure that all historical data is transferred securely and remains accessible for audit purposes.

2. SaaS System Training and Customer Support Desk

CPC require pre and post-go-live end-user training and an ongoing customer support desk as part of the ongoing training for all users. The Selected Proposer must be able to provide the following:

Customer Service Desk

The role of the customer service desk will be to gather all the customer support cases (through the creation of tickets) and communications on various email accounts and channels. The customer support desk will be responsible for arranging them in one central place. The customer service agents must have the ability to manage customer tickets promptly and efficiently.

The Proposer shall identify as part of customer service desk plan the timelines for addressing, correcting, and fixing any potential system issues and log the schedule of timeframes for responses to different inquiry categories.

3. Training Plan

The Proposer must provide an adequate training plan as part of the submission to indicate the suite of training materials proposed including but not limited to the live and prerecorded online training environment, detailed system-specific manuals, Power Point presentations on system features, live and recorded webinars on how to use the system, live presentations or live technical assistance, and webinars.

4. Technical Assistance

The Proposer must provide technical and process customer support, user training, and technical assistance as a minimum via live chat, email, and/or telephone during normal business hours (Eastern time zone).

5. Consulting Management

The Proposer will support the technical aspects of the ERP System implementation, ensuring a smooth transition that aligns with CPC strategic objectives. This includes providing guidance on data migration, business process testing, and comprehensive end-to-end process walkthroughs. The Selected Proposer will provide advice and recommendations on hardware, operating systems, and database configurations to optimize the ERP environment. The Proposer will be responsible for quality assurance testing and managing the user acceptance testing process for CPC to validate and sign off.

The services to be provided include, but are not limited to, the following:

- **Project Management:** Developing and managing the ERP implementation project, including timeline, budget, and resource allocation.
- **Change Management Strategy:** Preparing CPC for the transition, addressing cultural and operational changes.
- **Data Migration Planning:** Defining a strategy for transferring existing data into the new system.
- **Business Process Reengineering:** Redesigning workflows to align with ERP capabilities and improve efficiency.
- **Process Standardization:** Streamlining and standardizing processes across departments.
- **System Configuration:** Tailoring the ERP system to meet CPC's needs.
- **Custom Development:** Designing and implementing custom modules, reports, or features specific to CPC.
- **Integration Services:** Integrating the ERP with other systems.
- **Documentation:** Creating user manuals, quick guides, and other resources.
- **Training:** Developing and delivering tailored training programs for end-users and administrators. Developing a knowledge transfer plan with the corresponding training documentation.
- **Post-Go-Live Support:** Providing assistance during the transition period to ensure smooth adoption.
- **Performance Tuning:** Analyzing and improving the ERP System's performance.
- **Ongoing Maintenance:** Offering support for updates, patches, and troubleshooting.
- **Advanced Features Consultation:** Advising on underutilized or advanced ERP functionalities to drive additional value.
- **Regulatory Compliance:** Ensuring the ERP system aligns with industry-specific regulations.
- **Audit Trails:** Establishing tracking mechanisms for compliance and accountability.
- **ERP Development:** Creating a long-term plan for ERP system scalability and enhancements.
- **Provide management support and advisory services as requested by CPC.**

The Consulting Management Services can be provided by the Proposer or a third-party sub-contractor.

If a third-party sub-contractor provides the services, the Proposer shall provide CPC with at least three (3) entities to be evaluated.

The Selected Proposer shall not assign, subcontract, or delegate the performance of its services to any person, corporation, or entity without the prior written consent of CPC. Provided that such consent is obtained, it is understood and agreed that any such persons, corporations, or entities hired by the Proposer shall be deemed agents of the Selected Proposer and that the Selected Proposer shall be responsible for the methods, means, and materials used in connection with the performance of any such services, and for any breach or any delays or damages occasioned by such work.

E. System Security

The system must comply with relevant data privacy regulations and security standards, including SOC 2 Type 2, ISO 27001, and NIST compliance. If the Proposer does not possess SOC 2 Type 2 certification, they must explain how they meet NIST compliance standards and submit their IT security policies, which include but are not limited to:

- Information Security Program
 - Business Continuity Plan
 - Access Management Plan
 - Disaster Recovery Plan
 - System Security Plan
 - Data Breach and Notification Policy
 - Any other relevant security and compliance plans as required.

F. Fraud Detection

The system must comply with relevant fraud detection functionality:

- Clearly outline how the ERP system will incorporate **anomaly detection** features, including automated monitoring and threshold-based alerts.
- Provide a detailed explanation of the system's **role-based access controls (RBAC)** and how it restricts access to sensitive data.
- Demonstrate the ability to maintain **audit trails and logging**, including examples of tamper-proof logs and access for compliance purposes.
- Specify how **segregation of duties (SOD)** will be enforced and monitored within the system.
- Describe the **AI and predictive analytics** capabilities, including risk scoring and behavioral analysis for fraud detection.
- Explain how **real-time transactions screening** is implemented, particularly for duplicate invoices and vendor risk management.
- Outline the **geolocation and IP monitoring** mechanism used to flag suspicious activity.
- Detail the system's use of **rule-based fraud detection**, including examples of predefined and customizable fraud rules.
- Illustrate integration capabilities with **external databases**, such as watchlists and third-party identity verification systems.

- Provide evidence of **data encryption** and mechanisms for detecting unauthorized data modification.

G. Data Location and Disaster Recovery

The Proposer must include the following details regarding data management and disaster recovery:

- **Data Location:** specify the physical location(s) of the data, including details about the primary data center(s)/network operations center(s) (NOC)
- **Backup and Recovery:** Provide details on the backup process and retention policies. Specify the recovery time objective (RTO) and the recovery point objective (RPO) for restoring operations in the event of a disruption.
- **Failover Process:** Describe the failover process and how the system will shift operations in the event of a primary NOC failure. Indicate the testing frequency for failover systems and provide evidence of previous successful failover tests.
- **Resilience and Redundancy:** Highlight the level of redundancy within the system to ensure high availability. Specify whether the system is designed for full disaster recovery compliance with such standards as ISO 27001 or SOC 2.
- **Monitoring and Incident Response:** Outline the mechanisms in place to detect potential issues or downtime proactively. Provide details on the incident response plan, including timelines and communication protocols.

H. Implementation timelines:

The Proposer must outline a detailed implementation timeline, including:

- Key milestones for system configuration, data migration, training, and go-live.
- Best Practices Project Plan
- Customer Service Desk Plan

The expected go-live date of the ERP will be on or before July 2026.

I. Deliverables

The key deliverables to be provided include, but are not limited to, the following:

- Implementation Timeline
- Best Practices Implementation Guide
- Information Security Program
- SOC2 Compliance Report
- Training Plan and Materials
- Data Migration Plan
- System Integration Plan
- Project Management Plan
- Resource Allocation Plan
- System Design and Configuration Information
- Testing and Quality Assurance Reports
- Post Implementation Support Plan

- Business Continuity and Disaster Recovery Plan

J. Submission of Proposals – Extended Due Date

All proposals must be submitted electronically in PDF format by ~~March 28, 2025~~ **April 11, 2025** to CPCRF@communitytp.com. Questions can be submitted via the CPCRF@communitytp.com email until March 14, 2025; responses will be aggregated and distributed by April 4th. Please do not contact individual CPC employees as we will need to aggregate communication associated with this procurement through a single stream.

Proposal packages should comprised of:

1. Proposed product(s) and details on its or their ability(ies) to meet the technical specifications and services as outlined in Sections C, D, H and I;
2. A cost/pricing analysis, which should include:
 - a. Anticipated Year One costs in the areas of Implementation and Configuration, Training, Data Migration Services, Software Licenses, Maintenance and Support and Consulting Management Services
 - b. Annual fees including Software Licenses, Maintenance and Support and Consulting Management Services
 - c. Any optional specifications or services noted in the RFP document.
3. Samples of similar and successful implementations and resumes and bios of key leaders.

CPC will review the proposals and contact selected vendors for demos at a later date.

K. Allowance

The Selected Proposer will be directly responsible for ensuring the accuracy, timeliness, and completion of all allowance tasks assigned. CPC reserves the right to modify or delete the tasks listed and, if appropriate, add additional tasks prior to and during the term of the contemplated contract (such additional tasks are referred to herein as an "Allowance"). Allowance funding will be authorized by Task Orders. The Selected Proposer(s) will not be reimbursed for any Allowance related task unless authorized in advance by CPC pursuant to a Task Order. Any Task Order that is issued by CPC shall be completed no more than 10 business days after the Task Order is issued or as otherwise agreed to by the parties. The CPC reserves the right to retain some of these tasks internally and to request the contractor train staff to independently perform future tasks.

The Selected Proposer will detail the development and quality assurance process to be utilized for specifications, validation, authorization, testing, training, and passing to production of changes. CPC may specify templates and processes once a contractor is selected. Additionally, the Selected Proposer will be responsible for following change control processes as identified by CPC.

Due to the current uncertainty around the instances when additional services will be required, it is anticipated that Allowances will be needed to provide the required services with prior authorization from CPC. The allocated Allowance will be available for any unforeseen costs for any

additional services not indicated in the Scope of Work.

L. CPC Reservation of Rights

CPC reserves the right, without limitations, to:

- (i) Reject any or all proposals, waive any informality in the RFP process, or terminate the RFP process at any time, if deemed to be in its best interests.
- (ii) Reject and not consider any proposal that does not meet the requirements of this RFP, including but not limited to incomplete proposals and/or proposals offering alternate or non-requested services.
- (iii) Cancel this solicitation and reissue the RFP or another version of it, if it deems that doing so is in the best interest of CPC.
- (iv) CPC shall have no obligation to compensate any Selected Proposer for any costs incurred in responding to this RFP.
- (v) To reduce or increase estimated or actual quantities in whatever amount necessary without prejudice or liability to, if:
 - a. Funding is not available.
 - b. Legal restrictions are placed upon the expenditure of monies for this category.
 - c. CPC's requirements in good faith change after the award of the contract.
- (vi) Make an award to more than one Proposer based on ratings.
- (vii) To require additional information from the Selected Proposer to determine the level of responsibility.
- (viii) To contact any individuals, entities, or organizations that have had a business relationship with the Selected Proposer, regardless of their inclusion in the reference section of the proposal submittal.
- (ix) In the event any resulting contract is prematurely terminated due to nonperformance and/or withdrawal by the Contractor, CPC reserves the right to:
 - a. seek monetary restitution (to include but not limited to withholding of monies owed or the execution of the payment and performance bond) from the Contractor to cover costs for interim services and/or cover the difference of a higher cost (difference between terminated Contractor's rate and new company's rate) beginning the date of Contractor's termination through the contract expiration date.
- (x) Amend the contract(s) of the Selected Proposer to, among others, extend its original duration, as further explained in the RFP, or to extend the scale of its scope to include work under subsequent federal funds allocations as related to the services requested herein, or to reduce the scale of its scope to decrease work as a consequence of underperformance or inexcusable delays related to the services requested herein.
- (xi) To contract with one or more Proposer as a result of the selection of the RFP or the cancellation of this RFP.
- (xii) To negotiate any price from the awarded proposer(s) in response to a specific order under this solicitation.

The Selected Proposer shall be responsible for completing the activities outlined in this Scope

of Work. The Selected Proposer(s) shall assist CPC by providing additional resources to accomplish assignments authorized by CPC.

CPC reserves the right to, at any time during the ensuing contract period, and without penalty to the Selected Proposer contracted because of this RFP, conduct additional competitive solicitations to obtain herein required goods/services when, in the opinion of CPC, it is in the best interests of the CPC to do so.