



**The Community Preservation Corporation**  
220 East 42nd St, 16th Floor  
New York, New York 10017

## **IMPORTANT NOTIFICATION**

March 23, 2020

BY E-MAIL

Re: **Important Payment Address Reminder**

Dear Borrower:

Reference is made to those certain loan documents (the "Loan Documents") between you and The Community Preservation Corporation or one of its affiliates or investors ("CPC"), which Loan Documents evidence and secure a loan serviced by CPC (the "Loan"), including, without limitation, that certain promissory note made by you to CPC (the "Note").

Pursuant to the Loan Documents, all payments made under the Loan are required to be paid to CPC in immediately available U.S. funds and at the address set forth in the Note or such other place as designated by notice from CPC to Borrower. As such, CPC hereby notifies you that **effective immediately, CPC is designating its lockbox as the place where payments must be sent ("Lockbox"). The address of the Lockbox is as follows:**

**First Class Mail**

The Community Preservation Corp.  
PO BOX 780423  
Philadelphia, PA 19178-0423

**Overnight Mail**

Lockbox Services (Box #780423)  
The Community Preservation Corp.  
MAC Y1372-045  
401 Market Street  
Philadelphia Pa, 19106

**Remember to include the CPC Loan number on the check, and specify the check is for a mortgage payment.**

**Please do not mail or hand deliver payments to any of CPC's physical offices. Effective immediately, CPC will no longer accept any check remittances tendered to an address other than that of the Lockbox. Failure to tender any check remittance to the Lockbox when due may result in the imposition of late charges and/or default interest.**

**Please note that this notice only applies to the Loan if you are not already signed up for the auto-debit payment method.**

Except as specifically set forth herein, nothing contained herein shall be construed as a waiver or modification of, or a forbearance from exercising any of, CPC's right, powers and privileges at law and/or in equity under and with respect to the Loan.

Sincerely,

Todd Moore  
Senior Vice President  
Asset Management, Servicing and  
Compliance